



## **Meeting Agenda**

May 13, 2021

11:00 AM

Virtual Meeting

Call to Order

Introduction of New Members

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Planning: Lance Hardcastle
- Emergency Response and Communications: Johnny Morales
  - A. Incidents
  - B. E-Notify & CAER Online Training Session
  - C. E-Notify Updates: Dan Heiken
- Public Education & Information: Denise Lee
- Training and Exercise: Jeff Suggs
- Membership: Courtney Hamilton
- Golf Tournament: Richard Bass
- Safety Fair: Johnny Morales

Old Business

- 2021 Contribution Worksheet
- Request for 2021 Presenters
- Membership Contact Update Form
- HHW Day: Johnny Morales
- Operational Permits: Jeff Suggs
- LEPC Scholarship Program Recipients: Kristin Gauthier

New Business

- Meet In-Person: Justin Cox/Kristin Gauthier
- Fourth of July Parade: Kristin Gauthier
- Southeast Harris County Subregional Study: Kristin Gauthier

Presentation

- Robert Campise, Lubrizol Bayport

Good of the Order

- Brag Report

Adjournment



## Meeting Minutes

April 8, 2021

### Call To Order

Justin Cox called to order the regular meeting of the LEPC on **April 8, 2021 at 11:05 a.m.** on a virtual Teams meeting.

### Introductions of New Members

Elizabeth Adame, San Jacinto College, introduced herself as a guest. Hailey Newton, Air Products, introduced herself as a guest.

### Approval of Minutes from Last Meeting

The March meeting minutes were displayed. No objections were made to the meeting minutes. Michael Shirey, OxyVinyls, made a motion to accept the March meeting minutes. Johnny Morales, City of La Porte, seconded the motion. Vote was taken. Motion carried.

### Approval of Treasurer's Report from the Last Month

The total available funds as of **March 11, 2021** were \$85,196.63. The total receipts received in March equaled \$48,144.80. Disbursements totaled \$29,139.09. A motion by Eddie Johanson, Kuraray, was made to accept the **April** budget report. Lance Hardcastle, LyondellBasell La Porte, seconded the motion. Vote was taken. Motion carried.

### Reports

- a. **Planning – Lance Hardcastle:** David Bierling, Texas A&M Transportation Institute, and his team have been conducting data collection twice a week. They will continue to work throughout the month of April and into May.
- b. **Emergency Response and Communications – Johnny Morales:**
  1. **Incidents –**
    - a) On March 14<sup>th</sup>, a small fire incident occurred at Kuraray EVAL. A Level 2 notification was issued as a courtesy, due to potential visibility of smoke and emergency vehicles. The small fire was quickly extinguished, an all-clear was issued shortly after. No chemicals involved.
    - b) On April 7<sup>th</sup>, the City of La Porte issued a Level 3, for a fire incident that occurred at HWY 225 & Independence Pkwy. The Fire Department was unaware what materials were burning and recommended a Shelter in Place (SIP) for industrial neighbors that were north of the incident. Industrials took action immediately when SIP notification was received. Once air monitoring was complete, shelter in place was lifted. Harris County Hazmat and Industrial Liaison responded. Incident is under investigation.
  2. **E-Notify Update – Dan Heiken:** E-Notify & CAER Online Training is set for April 20<sup>th</sup>. Irais will send out an email to all members to sign up.
- c. **Public Education & Information – Denise Lee:** Kristin will reach out to the school district to see if they would like to do the Baker 6<sup>th</sup> Grade Program this year. Also, Johnny is working to look at updating the Shelter in Place Video for the community. He is also working on an Emergency Preparedness Guide that will be sponsored by the LEPC, which will go out to residents in La Porte, Morgan's Point & Shoreacres by the end of May.
- d. **Training and Exercise: Jeff Suggs-** Still looking to conduct a smaller scale exercise in near future during fall.

- e. **Membership Committee: Courtney Hamilton:** No report.
- f. **Golf Tournament – Richard Bass:** Golf Tournament will take place on October 13<sup>th</sup> at 12pm at the Bay Forest Golf Course, depending on COVID-19 conditions.

#### Old Business

- **2021 Contributions Worksheet:** Contribution worksheets have been sent out. A list of companies that have already submitted their contributions was displayed. The list will be updated each month. As a reminder, contributions are due by the 3<sup>rd</sup> membership meeting of the year.
- **Request for 2021 Presenters:** We still need presenters for our 2021 membership meetings. This is an opportunity to get to know our member facilities through a brief overview of your site. Several members volunteered to sign up during the meeting. Anyone else interested in presenting this year can email at [LEPC@laportetx.gov](mailto:LEPC@laportetx.gov).
- **Membership Contact Update Form:** A list was displayed of all companies that have completed their membership contact update form. Please complete the form as quickly as possible so the City and LEPC have each site's current contact information.

#### New Business

- **Sylvan Beach Festival:**
  - a) The La Porte-Bayshore Chamber of Commerce will host the Sylvan Beach Festival on April 24, 2021. The LEPC would like to participate in the parade. If interested in participating in the Sylvan Beach Day Parade with the LEPC, please let Irais know at [LEPC@laportetx.gov](mailto:LEPC@laportetx.gov).
- **Reverse Drills:**
  - a) The City of La Porte's Communication Center will receive a schedule of sites with a designated time they will conduct the drill by contacting one facility each week in random order. They will call the site using the 24-hour number the LEPC has on file. Members were reminded again that it is important to update their membership contact information, if any changes have been made.

#### Presentation

- Jason Soto with Kinder Morgan BOSTCO gave a brief presentation over the Battleground Oil Specialty Terminal Company. He also extended a tour invitation to the La Porte Office of Emergency Management (OEM) and Harris County OHSEM.

#### Good of the Order

- **Brag Report:** La Porte OEM and the LEPC would like to thank Nouryon for supplying volunteers to help out with the City's vaccination clinic. Johnny also thanked volunteers for coming out to serve as evaluators for the Shelter in Place Drill with La Porte ISD, including CTEH, Impact Crime Chemicals, and San Jacinto College.

#### Adjournment

- a. A motion was made by Kristin Gauthier, City of La Porte, to adjourn the meeting. Motion seconded by Justin Cox, OxyVinyls. Motion carried. Meeting adjourned at 11:58 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: May 13, 2021

**BALANCE AS OF LAST REPORT: April 8, 2021**

Checking Account Balance	\$ 104,202.34
<b>TOTAL FUNDS:</b>	<b>\$ 104,202.34</b>

**RECEIPTS SINCE LAST MEETING:**

\$25,030.16
<b>TOTAL RECEIPTS SINCE LAST MEETING: \$ 25,030.16</b>

**DISBURSEMENTS SINCE LAST MEETING:**

\$ 38,420.04
<b>TOTAL DISBURSEMENTS SINCE LAST MEETING: \$ 38,420.04</b>

<b>Checking Account Balance as of April 30, 2021</b>	<b>\$ 90,812.46</b>
--	---------------------

**TOTAL AVAILABLE FUNDS as of April 30, 2021 \$ 90,812.46**

*Irais Sanchez*

**Accounts**

Bank of America	\$ 6,981.35
Beacon FCU	\$ 83,831.11
	<b>\$ 90,812.46</b>

## LEPC Members (Unpaid Fees)

Highlighted names are E-Notify Users

- Air Liquide Bayport -
- Athlon
- Baker Petrolite
- CBSL Transportation
- Garner Enviromental Services
- Gas Innovation
- Gulbrandsen Technologies
- HARCROS Chemicals
- Hazmat Special Services
- Highway Transport Chemical LLC
- Hoerbiger Service Inc.
- Intergulf
- Kuraray La Porte
- Kuraray Underwood
- Lonestar Ecology
- LyondellBasell – Underwood
- Nissan Chemical
- Noltex
- Nouryon Battleground
- Nouryon Bay Park
- Total Petrochemicals
- TYCO ( Pentair)



## 2021 LEPC MEETING PRESENTERS

Each month, at the La Porte LEPC membership meeting, we ask for members to present an overview of their facility/organization. The presentation should be no more than 10-15 minutes long.

### SCHEDULE FOR 2021

Presenter	2021 Meetings	Member
No presentation	January 14	No presentation
Jimmy Flynn	February 11	University of Houston
Agustin Benavides	March 11	Enterprise Products
Jason Soto	April 8	Kinder Morgan
Robert Campise	May 13	Lubrizol – Bayport
Breanna Fair	June 10	OMI
Jennifer Almaguer & Dr. Miryala	July 8	CH First Emergency Room
David Bierling	August 12	Texas A&M Transportation Institute
	September 9	
	October 14	
Lisa Boozer	November 11	Chemours
<b>NO MEETING</b>	December 9	<b>NO MEETING</b>

### PAST SCHEDULE FOR 2020

Presenter	2020 Meetings	Member
Steve Childers	January 9	HazMat Special Services
Francoise Robe	February 13	RWDI Emergency Forecasting
Bob Wolff	March 12	Zeon Chemicals
Meeting Canceled due to COVID	April 9	Meeting Canceled due to COVID
Meeting Canceled due to COVID	May 14	Meeting Canceled due to COVID
Kevin Sharp	June 11	Nouryon Battleground
Mike Niles	July 9	CTEH
David Bierling	August 13	Texas A&M Transportation Institute
No presentation	September 10	No presentation
Agustin Benavides	October 8	Enterprise Products Morgan's Point
No presentation	November 12	No presentation
No Meeting	December 10	No Meeting

# Annual Membership - Not Updated

(Highlighted Contacts are E-Notify Facilities)

- Air Products
- Baker Petrolite
- Braskem America
- CBSL Transportation Services
- Corteva
- Dana Transport
- Enterprise Products
- Garner Environmental Services
- Goodyear Bayport
- Gulbrandsen Technologies
- Harcros Chemicals
- Harris County OHSEM
- Harris County Precinct 2
- HazMat Special Services
- Ineos Olefins & Polymers
- Intercontinental Terminals
- Johns Mannville Trymer LaPorte Plant
- Kaneka North America
- Kuraray POVAL
- La Porte ISD
- Linde Gas North America LaPorte
- Lonestar Ecology
- LyondellBasell Equistar Pipeline
- Metton America Inc
- Port of Houston
- Praxair LaPorte
- Rail Logix
- San Jacinto College
- Shell Pipeline Company
- South Coast Terminals
- Total Petrochemicals
- Union Pacific Railroad Strang Yard