

Planning & Development Department
**APPLICATION FOR APPEAL
OF ENFORCEMENT OFFICER'S DECISION**

1. PROPERTY OWNER CONTACT INFORMATION:

OWNER NAME: _____ PHONE 1: _____
PHONE 2: _____ FAX #: _____
E-MAIL: _____
MAILING ADDRESS: _____

2. AGENT/CONTRACTOR REPRESENTING PROPERTY OWNER (If Applicable):

AGENT / CONTRACTOR COMPANY: _____
PHONE 1: _____ PHONE 2: _____
E-MAIL: _____ FAX #: _____
MAILING ADDRESS: _____
CONTACT PERSON'S NAME: _____ PHONE: _____

3. PROPERTY DESCRIPTION:

HCAD PARCEL NO(s) 13-digit Tax ID(s): _____
PROPERTY ADDRESS (If existing): _____
PROPERTY LEGAL DESCRIPTION: _____

4. SUPPORTING INFORMATION:

1. Fact(s) relevant to this matter: _____

2. Type of relief being sought: _____

3. Grounds for the request: _____

5. APPLICATION CHECKLIST & SUPPORTING DOCUMENTATION (Check applicable boxes):

- COMPLETE ITEMS 1-5 OF PERMIT APPLICATION
- SUBMIT COMPLETED APPLICATION & \$150 (NON-REFUNDABLE) APPLICATION FEE TO CITY PLANNER
- ATTACH APPLICANT'S AUTHORIZATION TO ACT ON BEHALF OF PROPERTY OWNER (IF APPLICABLE)

APPLICANT PRINTED NAME: _____ APPLICANT SIGNATURE: _____

(STAFF USE ONLY):

APPLICATION NO: _____

DATE OF APPLICATION: _____ ZBOA MEETING DATE: _____

ZBOA ACTION TAKEN: APPROVED DENIED

Comments/Conditions: _____

DATE OF NOTIFICATION TO APPLICANT: _____ BY: _____