



## EMERGENCY HOUSEHOLD ASSISTANCE PROGRAM

### La Porte Cares Emergency Household Assistance Program - Round Two

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The City of La Porte is opening Round Two of the La Porte Cares Emergency Household Assistance Program. The application period will reopen on Wednesday, December 16, at 8:00 a.m. The program will provide financial assistance with housing and other household expenses for La Porte residents that have been significantly impacted by the COVID-19 outbreak. La Porte households may be eligible to receive up to \$2,000 of emergency relief. Funding allocations will be awarded on a first come, first serve basis.

The funding provided may be used for rent, mortgage, and utility assistance (excluding water\*). Please note that funds are limited, and not everyone that is eligible and applies may receive funding.

*\*Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees.*

#### **Eligibility Criteria:**

- *Must live in the City of La Porte*
- *Have a household income at or below 80% Area Median Income (AMI)*
  - *Total household income is based on documentation of current income, defined as the last 30 days*
- *Financially impacted by COVID-19 (loss of job, reduced hours, reduction in pay, increased healthcare expenses, added childcare expenses, etc.)*
- *Not have received benefits from the following programs in 2020:*
  - *The Harris County Utility Assistance Program, or*
  - *The Harris County COVID-19 Forgivable Loan Program, or*
  - *The Harris County COVID-19 Relief Fund, or*
  - *The Harris County Direct Assistance Program, or*
  - *The Harris County Small Business Recovery Fund*
- *May only apply for rent, mortgage, and utility assistance (excluding water\*) related to one primary property*
- *Be the primary mortgage holder on a single-family unit OR the tenant of any multi-family or single-family unit in La Porte. Landlords of multi-family or single-family units should apply through the La Porte Cares Small Business Relief Fund.*

#### **80% Area Median Income\* (AMI)**

*2020 Houston/The Woodlands/Sugar Land Region HUD Maximum Annual Household Income Limits\**

*If your household income is at or below the amounts in this table, then you meet the eligibility requirement for household income.*

<i>Household Size</i>	<i>Monthly Income</i>	<i>Annual Income</i>
<i>1-person</i>	<i>\$3,679</i>	<i>\$44,150</i>
<i>2-person</i>	<i>\$4,204</i>	<i>\$50,450</i>
<i>3-person</i>	<i>\$4,729</i>	<i>\$56,750</i>
<i>4-person</i>	<i>\$5,254</i>	<i>\$63,050</i>
<i>5-person</i>	<i>\$5,675</i>	<i>\$68,100</i>
<i>6-person</i>	<i>\$6,096</i>	<i>\$73,150</i>
<i>7-person</i>	<i>\$6,517</i>	<i>\$78,200</i>
<i>8-person</i>	<i>\$6,938</i>	<i>\$83,250</i>

**Required Documents:**

Your full name must be on any proof of income documents.

- *Identification for all adults in the household:*
  - *State Issued ID card*
- *Proof of Hardship*
  - *Unemployment letter; OR*
  - *Furloughed letter; OR*
  - *Check stubs noting decrease of hours or wages; OR*
  - *Letter from employer showing reduction in hours/wages due to COVID-19;*
- *Proof of Income Past 30 Days*
  - *Check stubs (past 30 days); OR*
  - *Supplemental Nutrition Assistance Program (SNAP) benefit letter; OR*
  - *TANF (Temporary Assistance for Needy Families) benefit letter; OR*
  - *Social Security Income (SSI)/Social Security Disability Insurance (SSDI) award letters; OR*
  - *Pay history from employer (layoff/reduction of hours); OR*
  - *Proof of unemployment payments*
- *Proof of Household Size*
  - *Tax return with all household members listed; OR*
  - *Social Security cards for all household members*
- *Lease Agreement or Mortgage Statement*
  - *Copy of lease agreement signed by all parties; OR*
  - *Mortgage statement; OR*
  - *Notice of delinquency from landlord or mortgage company*
- *Bills*
  - *Valid rent, lease, electric, gas, phone services, or internet bill*
- *Any other documents requested to determine eligibility*

**Review/Selection Process:**

- *The City of La Porte will receive applications and review for eligibility. City staff will then forward the applications to the La Porte Rotary Club Committee on the "La Porte Cares Emergency Household Assistance Program".*
- *The La Porte Rotary Club Committee will review eligible applicants who have submitted all required documentation, and determine grant recipients and award amounts.*

- *Priority will be given to applicants that have not yet been approved for funding from other COVID-19 assistance programs.*
- *If selected as a recipient, grants will be a maximum of \$2,000 based on documentation provided for the period of March 1, 2020 through October 31, 2020.*
- *Applications will be reviewed in the order of submission.*

**Funding:**

- *Not to exceed \$2,000 per eligible household*

**Fund Distribution Timeline:**

- *The Round Two applications opens on December 16, 2020 and closes on December 23, 2020. All applications must be received by 11:59 p.m. on December 23, 2020.*
- *Funds will be paid within 30 days of approval of the application.*