

RICHARD WARREN, PRESIDENT
NANCY OJEDA, VICE-PRESIDENT
CHUCK ENGELKEN, BOARD MEMBER
VENESSA, GUERRERO BOARD
MEMBER



MIKE CLAUSEN, BOARD MEMBER
RANDY WOODARD, BOARD MEMBER
SHELLEY FULLER, BOARD MEMBER

MINUTES OF LA PORTE DEVELOPMENT CORPORATION BOARD MEETING OF AUGUST 29, 2016

The City of La Porte Development Corporation Board met on **August 29, 2016**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, 77571, at **5:00 p.m.** to consider the following items of business:

1. CALL TO ORDER

President Richard Warren called the meeting to order at 5:05 p.m. The following members of the La Porte Development Corporation Board were present: Board members Fuller, Woodard, Guerrero, Engelken and Ojeda. Staff Present: Corby Alexander, Traci Leach, Sharon Harris and Clark Askins. Absent: Board member Clausen.

2. CONSENT *(All consent agenda items are considered routine by the La Porte Development Corporation Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member requests an item be removed and considered separately.)*

(a) Consider approval or other action regarding minutes of the La Porte Development Corporation Board meeting held on July 25, 2016 – P. Fogarty

Board member Ojeda moved to approve the minutes of the meeting held on July 25, 2016. Board member Fuller seconded.

Board member Woodard moved to approve the minutes with a correction by removing the word "Unanimously" from Item 3a.

Board member Engelken moved to approve the minutes of the La Porte Development Corporation Board meeting held on July 25, 2016 with the correction. Board member Ojeda seconded. **MOTION PASSED UNANIMOUSLY 6/0.** Board member Clausen was absent.

3. AUTHORIZATIONS

(a) Consider approval or other action authorizing Board President Richard Warren to sign and execute a development agreement with Jack's Plaza LLC., in connection with an enhancement grant project for property located at 9901 W. Main (Spencer) in La Porte, Texas in an amount not to exceed \$11,169.86 - T. Leach

Assistant City Manager Traci Leach presented a summary and Property Manager for Jack's Plaza Wayne Rutledge provided additional information for project.

Board member Ojeda moved to authorize Board President Richard Warren to sign and execute a development agreement with Jack's Plaza LLC., in connection with an enhancement grant project for property located at 9901 W. Main (Spencer) in La Porte, Texas in an amount not to exceed \$11,169.86. Board member Fuller seconded. **MOTION PASSED UNANIMOUSLY 6/0.** Board member Clausen was absent.

- (b) Consider approval or other action amending the guidelines of the La Porte Development Corporation Enhancement Grant Program to remove the Enhancement Grant Evaluation Committee – T. Leach

Assistant City Manager Traci Leach presented a summary.

President Richard Warren asked if the Enhancement Grant Evaluation Committee goes out and reviews potential projects before they are presented to the La Porte Development Corporation Board. Ms. Leach responded no, Staff verifies information for potential projects.

Board member Ojeda commented she does not feel the Enhancement Grant Evaluation Committee is needed any longer.

Board member Ojeda moved to amend the guidelines of the La Porte Development Corporation Enhancement Grant Program by removing the Enhancement Grant Evaluation Committee. Board member Woodard seconded. **MOTION PASSED UNANIMOUSLY 6/0.** Board member Clausen was absent.

4. SET DATE FOR NEXT MEETING

Board members set the next meeting date for Monday, September 26, 2016, at 5:00 p.m.

5. BOARD MEMBER COMMENTS regarding matters appearing on agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.

Board members welcomed Board member Venessa Guerrero to the La Porte Development Corporation Board.

6. ADJOURN

There being no further business, Board member Engelken moved to adjourn the meeting at 5:29 p.m. Board member Ojeda seconded. **MOTION PASSED UNANIMOUSLY 6/0.** Board member Clausen was absent.

Respectfully submitted,

Patrice Fogarty, City Secretary

Passed and approved on this the 26th day of September, 2016.

President Richard Warren