

LOUIS RIGBY
Mayor
JOHN ZEMANEK
Councilmember At Large A
DOTTIE KAMINSKI
Councilmember At Large B
DANNY EARP
Councilmember District 1
Mayor Pro-Tem
CHUCK ENGELKEN
Councilmember District 2



DARYL LEONARD
Councilmember District 3
KRISTIN MARTIN
Councilmember District 4
JAY MARTIN
Councilmember District 5
MIKE CLAUSEN
Councilmember District 6

MINUTES OF THE SPECIAL MEETING ON PROPOSED 2016-2017 FISCAL YEAR BUDGET OF THE CITY COUNCIL OF THE CITY OF LA PORTE AUGUST 15 and 16, 2016

The City Council of the City of La Porte met in a special meeting on two back-to-back evenings on **Monday, August 15**, and **Tuesday, August 16, 2016**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, beginning each evening at **6:00 p.m.** to consider the following items of business:

1. CALL TO ORDER

Mayor Rigby called the meeting to order at 6:00 p.m. each evening.

Members of Council present on Monday, August 15, 2016, were: Mayor Rigby, Councilmembers J. Martin, K. Martin, Earp, Zemanek, Kaminski, Engelken, Clausen, and Leonard.

Members of Council present on Tuesday, August 16, 2016, were: Mayor Rigby, Councilmembers J. Martin, K. Martin, Earp, Leonard, Engelken, Zemanek and Kaminski. Councilmember Clausen was absent.

Also present on Monday, August 15, and Tuesday, August 16, 2016, were: City Secretary Patrice Fogarty and City Manager Corby Alexander.

2. DISCUSSION AND POSSIBLE ACTION

- (a) Discussion or other action concerning the proposed 2016-2017 Fiscal Year Budget of the City of La Porte, Texas – C. Alexander

Mayor Rigby and Council proposed 9:00 p.m. as the time to recess each budget meeting.

Finance Director Michael Dolby began the presentation by providing a review of the budget.

Fire Marshal Clif Meekins presented the 2016-2017 Fiscal Year proposed budget for Fire Prevention.

Fire Chief Mike Boaze presented the 2016-2017 Fiscal Year proposed budget for Fire Suppression.

Emergency Medical Services Chief Ray Nolen presented the 2016-2017 Fiscal Year proposed budget for Emergency Medical Services.

Police Chief Ken Adcox presented the 2016-2017 Fiscal Year proposed budget for the Police Department that included Administration; Patrol; Criminal Investigations; Support Services; and Alternative and Grant Funding Summary.

Golf Course Manager Alex Osmond presented the 2016- 2017 Fiscal Year proposed budget for the Golf Course.

Assistant City Manager Traci Leach presented the 2016-2017 proposed Fiscal Year Budget for the City Manager's Office and Community Investment.

Human Resources Manager Matt Hartleib presented the 2016-2017 Fiscal Year proposed budget for the Human Resources Department that included the Liability/Employee Health Insurance Funds. After numerous questions by Council, Matt will provide additional information at the meeting on Tuesday, August 16.

On Monday, August 15, City Council recessed for a break at 7:45 p.m. and reconvened at 8:00 p.m.

Municipal Court Judge Denise Mitrano presented the 2016-2017 Fiscal Year proposed budget for the Municipal Court that included the General Fund; Special Revenue Fund; Security Fund; Technology Fund; Judicial Efficiency Fund; and Child Safety Fund.

IT Manager Rene Valdez presented the 2016-2017 Fiscal Year proposed budget for Information Technology.

City Secretary Patrice Fogarty presented the 2016-2017 proposed Fiscal Year Budget for the City Secretary's Office.

Assistant City Manager Traci Leach presented the 2016-2017 proposed Fiscal Year Budget for Legal.

City Secretary Patrice Fogarty presented the 2016-2017 proposed Fiscal Year Budget for City Council.

Finance Director Michael Dolby presented the 2016-2017 proposed Fiscal Year Budget for the Finance Department that included Accounting; Purchasing; Tax; General Fund Non-Departmental; Utility Billing; and Utility Fund Non-Departmental.

The meeting recessed at 8:58 p.m. to reconvene on Tuesday, August 16, 2016, at 6:00 p.m.

Tuesday, August 16, 2016

Mayor Rigby reconvened the meeting at 6:00 p.m. on Tuesday, August 16, 2016. Members of Council present: Councilmembers Engelken, Leonard, J. Martin, K. Martin, Kaminski, Earp and Zemanek. Absent: Councilmember Clausen. Also present were City Secretary Patrice Fogarty and City Manager Corby Alexander.

City Manager Corby Alexander and Human Resources Manager addressed questions from the previous night in regards to Liability/Employee Health Insurance Funds.

Director of Public Works, Sharon Valiante, presented the 2016-2017 Fiscal Year proposed budget for the Public Works Department that included the Street Division; Residential Solid Waste; Commercial Solid Waste; Water Production; Water Distribution; Wastewater

Collection; Wastewater Treatment; Airport; La Porte Area Water Authority; and the Vehicle Maintenance and Replacement Funds.

Regarding vegetation management at the Airport, Mayor Rigby asked Council if there are any objections to budgeting the full amount proposed for this. Council determined to do a partial area, such as 50 acres, as a trial.

City Council recessed for a break at 7:26 p.m. and reconvened at 7:40 p.m.

Parks and Recreation Director Rosalyn Epting presented the 2016-2017 Fiscal Year proposed budget for the Parks Department that included Parks Maintenance; Recreation; Special Services; and Administration.

Planning and Development Director Tim Tietjens presented the 2016-2017 Fiscal Year proposed budget for the Planning Department that included GIS and Inspections.

Assistant City Manager Traci Leach presented the 2015-2016 Fiscal Year proposed budget for Economic Development.

Councilmember J. Martin asked if funds can be used for the community cooperation projects with local Homeowners Associations. Ms. Leach advised she will confirm with Assistant City Attorney Askins if funds can be utilized for the projects. In addition, Councilmember J. Martin commented he would like Council to support infrastructure improvements along Wharton Weems Blvd. Several Councilmembers also sited areas such as Spencer, along Hwy. 146, overpasses, and City Hall landscaping.

Marketing and Special Event Specialist Jaree Hefner presented the 2016-2017 proposed Fiscal Year Budget for the Hotel-Motel Fund.

Emergency Management Coordinator Kristin Gauthier presented the 2016-2017 Fiscal Year proposed budget for Emergency Management.

Assistant City Manager Traci Leach and Assistant Public Works Director Don Pennell presented the 2016-2017 proposed Fiscal Year Budget for Capital Improvement Projects.

City Manager Corby Alexander informed Council about parking lot resurfacing for Lomax Arena for \$120,000.00 to be paid out of Park Zones Funds.

City Manager Alexander will bring back all information to answer Council questions as soon as possible.

3. **COUNCIL COMMENTS** regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies – Councilmembers Kaminski, Zemanek, Leonard, Engelken, Earp, Clausen, J. Martin, K. Martin and Mayor Rigby.

Councilmember Engelken thanked staff for presenting the proposed budget; commented that safety should be a number one priority for the City based on information provided from the Human Resources Department regarding workers' comp claims; Councilmember Earp thanked staff for presenting the proposed budget; Councilmember J. Martin thanked staff for presenting the proposed budget and commented he would like to see more focus on infrastructure and facility development for the benefit of the entire community; Councilmember K. Martin thanked staff for presenting the proposed budget and requested asphalt issues be resolved in Old La Porte to avoid flooding; Councilmembers Kaminski and Zemanek thanked staff for presenting the proposed budget; Mayor

Rigby thanked staff for presenting the proposed budget and commented he is pleased to see the rise in training and seminars along with certifications and reminded Council to turn in City Manager Corby Alexander's evaluation to Human Resources Manager Matt Hartleib by Thursday. City Manager Corby Alexander thanked Council to their input and direction on the 2016-2017 Fiscal Year Budget and advised Staff will be combining all follow-up information as soon as possible.

4. ADJOURN

There being no further business, Councilmember Engelken made a motion to adjourn the meeting. Councilmember Leonard seconded, and the motion passed unanimously. The meeting was adjourned on Tuesday, August 16, 2016, at 10:05 p.m.

Respectfully submitted,

Patrice Fogarty, City Secretary

Passed and approved on September 12, 2016.

Mayor Louis R. Rigby