



SOLICITOR'S REGISTRATION FORM

FOR FOOD TRUCKS, CHARITABLE ORGANIZATIONS, SELLING FROM THE PROPERTY OF ANOTHER EXISTING PLACE OF BUSINESS, ETC.

Food trucks procedures and fees are available at LaPorteTX.gov/FoodTrucks.

Charitable organizations selling goods or distributing pamphlets, booklets, circulars, literature to a residence, or business to business, or on a business owner's property must complete this form. **No fee shall be charged for charitable solicitation registrations.** *Charitable Solicitation or Solicitor* means the solicitation of money or property for the benefit of any charitable, religious, patriotic, civic, fraternal or social organization, educational institution, or other philanthropic or non-profit organization, and does not include public safety organizations or departments of the City of La Porte. Examples: Girl/Boy Scouts, school band and choir fundraisers, etc.

Others who distribute pamphlets, booklets, circulars, or literature to residential areas; or sell business to business; or sell from another business owner's property must complete this form and submit \$15.00 fee.

DIRECT SELLERS/DOOR-TO-DOOR SELLERS DO NOT USE THIS FORM. Any direct seller who is selling door-to-door in a residential area or distributing any of the above referenced items with the intention of returning to the residence to sell goods must obtain a Solicitor's Permit through the City Secretary's Office. **All door-to-door sales for profit must obtain a Canvasser, Solicitor, or Peddler's License/Solicitor's Permit.** Find more information at LaPorteTX.gov/SolicitorsPermits.

Name of Business/Organization: _____

Address (if applicable): _____

City, State, Zip _____

Phone and Fax number _____

Name of Owner/Manager _____

Address _____

City, State, Zip _____

Phone number _____

Type(s) and style(s) of material to be distributed (attach a copy if applicable) or sold: _____

Streets and area(s) of town material is to be distributed or sold: _____

Dates and times material is to be distributed or sold: _____

Names, addresses, and dates of birth of all supervisors and employees selling or distributing material: ____

Makes, models, and license plate numbers of vehicles transporting persons distributing or selling material: _____

List other cities or places where this material has been distributed or sold: _____

Attach a letter from the company authorizing distribution or selling of the material, if applicable.

_____ I understand that I may not solicit to any residential area or commercial business that has *No Soliciting* signage displayed. (Applicant must initial at left.)

_____ I have the permission of the business owner to sale or distribute goods on their property. (Applicant must initial at left.)

Business Contact Person and Phone Number: _____
A letter of authorization may be provided in place of name and phone number.

Identification type _____ Number _____
(Driver's license, ID card. Attach a copy.)

Signature of employee of business/organization Date _____

FOR CITY USE ONLY

Signature and title of City Secretary's Office employee
authorizing this applicant Date _____

Return to:
City of La Porte – City Secretary's Office
604 West Fairmont Parkway
La Porte, Texas 77571
CitySecretary@LaPorteTX.gov - 281-470-5021