



Meeting Agenda

July 8, 2021

11:00 AM

In-Person/Virtual Meeting

Call to Order

Introduction of New Members

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Planning: Lance Hardcastle
- Emergency Response and Communications: Johnny Morales
 - Incidents
 - E-Notify & CAER Training Session: Johnny Morales
 - E-Notify Updates: Dan Heiken
- Public Education & Information: Denise Lee
- Training and Exercise: Jeff Suggs
- Membership: Courtney Hamilton
- Golf Tournament: Richard Bass
- Safety Fair: Johnny Morales

Old Business

- 2021 Contribution Worksheet
- Membership Contact Update Form
- 4th of July Parade
- Reverse Drills

New Business

- 2022 Budget Proposal

Presentation

- Jennifer Almaguer & Dr. Rad, CH First Emergency Room

Good of the Order

- Brag Report

Adjournment



Meeting Minutes

June 10, 2021

Call To Order

Justin Cox called to order the regular meeting of the LEPC on June 10, 2021 at 11:05 a.m. on a virtual Teams meeting.

Introductions of New Members

No new guests were introduced.

Approval of Minutes from Last Meeting

The May meeting minutes were displayed. No objections were made to the meeting minutes. Richard Bass, Kuraray EVAL, made a motion to accept the May meeting minutes. Lance Hardcastle, LyondellBasell La Porte, seconded the motion. Vote was taken. Motion carried.

Approval of Treasurer's Report from the Last Month

The total available funds as of May 13, 2021 were \$90,812.46. The total receipts received in May equaled \$8,246.62. Disbursements totaled \$3,050.00. This left a remaining balance of \$96,009.08 on May 31, 2021. A motion by Denise Lee, citizen member, was made to accept the June budget report. Courtney Hamilton, INEOS Oligomers, seconded the motion. Vote was taken. Motion carried.

Committee Reports

- a. **Planning – Lance Hardcastle:** David Bierling, Texas A&M Transportation Institute, and his team are working to complete the study in the July timeframe. He expects to have draft completed and be able to report it out in August. Due to observations that not all truck carriers are stopping at railroad tracks, Lance will work on a survey to send out to the LEPC membership specifically requesting information for those facilities that use carriers to move product in and out.
- b. **Emergency Response and Communications: Johnny Morales**
 1. **Incidents –**
 - a) On May 17, 2021, a Level 2 notification was issued by Altivia for a minor spill to land with no offsite impact. It was downgraded to a Level 1, then an all-clear was submitted shortly after. Communications were good during the incident.
 2. **E-Notify & CAER Online Training Session- Johnny Morales:** On July 14, 2021 Dan Heiken will host an E-Notify & CAER online training session at the La Porte EOC. If any organizations are not yet able to attend in-person training due to COVID restrictions, please contact Dan Heiken to set up a virtual training session.
 3. **E-Notify Update – Dan Heiken:** No report.
 4. **Reverse Drills -** Reverse drills will begin on July 1st. Johnny presented a short brief on how and when reverse drills will take place. The main purpose for this drill is to improve communication between the industrial facilities, their neighbors, and the City of La Porte's Dispatch Center during an industrial or other significant incident that occurs within the boundaries of the La Porte, Morgan's Point & Shoreacres.
- c. **Public Education & Information – Denise Lee:** Johnny completed the final draft of the Emergency Preparedness Guide that will be sponsored by the LEPC. He will send it out to the Public Education & Information Committee, Executive Committee and Cities of Shoreacres and Morgan's Point for final review. Once completed, it will be sent to printing.

- d. **Training and Exercise: Jeff Suggs-** The LEPC will participate in a drill the same date as the CIMA Zone 4 Drill on October 13, 2021.
- e. **Membership Committee: Courtney Hamilton:** Courtney began the process of reaching out to sites that are non-compliant with membership updates and dues.
- f. **Golf Tournament – Richard Bass: The** Golf Tournament date is in the process of being moved to October 20th at the Bay Forest Golf Course. Next month, we will start distributing the registration form and flyer for everybody.
- g. **Safety Fair – Johnny Morales:** Johnny announced a Save the Date for the Health and Safety Fair of September 18, 2021. A kick-off meeting has been scheduled for the Safety Fair Committee on June 22nd. A theme will be selected by this group, and announced at the next meeting.

Old Business

- **2021 Contributions Worksheet:** Contribution worksheets have been sent out. A list of companies that have already submitted their contributions was displayed. The list will be updated each month. As a reminder, contributions are due by the 3rd membership meeting of the year.
- **Request for 2021 Presenters:** The last available slot to present in 2021 was filled during the meeting.
- **Membership Contact Update Form:** A list was displayed of all companies that have completed their membership contact update form. Please complete the form as quickly as possible so the City and LEPC have each site's current contact information.
- **4th of July Parade:** The LEPC will participate with a decorative float in the 4th of July parade. A link and flyer will be sent out to the membership, if anyone is interested in participating. Members were reminded that this event will be a great outreach opportunity for the community.
- **Meet In-Person:** The LEPC will move forward with having in-person meetings at the La Porte ISD Support Services building beginning next month. A virtual option will be available for those sites that still have COVID restrictions in place. A RSVP link will be sent out after meeting, to ensure a good headcount.

New Business

- **Plant Manager Liaison:** Joey Boyd, Southern Ionics, introduced himself as the newly appointed LEPC Plant Manager Liaison for the LEPC. Joey was nominated by the La Porte Plant Managers Network, then appointed by Justin Cox, LEPC Chairperson.

Presentation

- Breanna Fair, OMI, gave a brief presentation on services provided by OMI Environmental Solutions.

Good of the Order

- **Brag Report:** Irais is celebrating her 6-month anniversary with the City, and is doing a great job.

Adjournment

- a. A motion was made by Mike Bocksnick, Foremark Performance, to adjourn the meeting. Motion seconded by Denise Lee, citizen member. Motion carried. Meeting adjourned at 12:00 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: July 8, 2021

BALANCE AS OF LAST REPORT: June 10, 2021

Checking Account Balance	\$ 96,009.08
TOTAL FUNDS:	\$ 96,009.08

RECEIPTS SINCE LAST MEETING:

\$25,726.38
TOTAL RECEIPTS SINCE LAST MEETING: \$ 25,726.38

DISBURSEMENTS SINCE LAST MEETING:

\$ 2,171.89
TOTAL DISBURSEMENTS SINCE LAST MEETING: \$ 2,171.89

Checking Account Balance as of June 30, 2021	\$ 119,563.57
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TOTAL AVAILABLE FUNDS as of June 30, 2021 **\$ 119,563.57**

Irais Sanchez

Accounts

Bank of America	\$ 6,981.35
Beacon FCU	\$ 112,582.22
	\$ 119,563.57

LEPC Members (Unpaid Fees)

Highlighted names are E-Notify Users

- Air Liquide La Porte
- Athlon
- Gas Innovations
- HARCROS Chemicals
- Messer North America
- Nissan Chemical



2021 LEPC MEETING PRESENTERS

Each month, at the La Porte LEPC membership meeting, we ask for members to present an overview of their facility/organization. The presentation should be no more than 10-15 minutes long.

SCHEDULE FOR 2021

Presenter	2021 Meetings	Member
No presentation	January 14	No presentation
Jimmy Flynn	February 11	University of Houston
Agustin Benavides	March 11	Enterprise Products
Jason Soto	April 8	Kinder Morgan
Robert Campise	May 13	Lubrizol – Bayport
Breanna Fair	June 10	OMI
Jennifer Almaguer & Dr. Miryala	July 8	CH First Emergency Room
David Bierling	August 12	Texas A&M Transportation Institute
Justin Cox	September 9	OxyChem
Steven Balmer	October 14	INEOS BMC
Lisa Boozer	November 11	Chemours
NO MEETING	December 9	NO MEETING

PAST SCHEDULE FOR 2020

Presenter	2020 Meetings	Member
Steve Childers	January 9	HazMat Special Services
Francoise Robe	February 13	RWDI Emergency Forecasting
Bob Wolff	March 12	Zeon Chemicals
Meeting Canceled due to COVID	April 9	Meeting Canceled due to COVID
Meeting Canceled due to COVID	May 14	Meeting Canceled due to COVID
Kevin Sharp	June 11	Nouryon Battleground
Mike Niles	July 9	CTEH
David Bierling	August 13	Texas A&M Transportation Institute
No presentation	September 10	No presentation
Agustin Benavides	October 8	Enterprise Products Morgan's Point
No presentation	November 12	No presentation
No Meeting	December 10	No Meeting

Annual Membership - Not Updated

(Highlighted Contacts are E-Notify Facilities)

- Baker Petrolite
- CBSL Transportation Services
- Dana Transport
- Goodyear Bayport
- Harcros Chemicals
- Harris County Precinct 2
- HazMat Special Services
- Intercontinental Terminals
- Johns Mannville Trymer LaPorte Plant
- Kaneka North America
- Linde Gas North America LaPorte
- Metton America Inc
- Rail Logix
- Shell Pipeline Company
- South Coast Terminals
- Total Petrochemicals
- Union Pacific Railroad Strang Yard