



281-470-0010 Phone

[LEPC@laportetx.gov](mailto:LEPC@laportetx.gov)

[www.laportelepc.org](http://www.laportelepc.org)

## **Meeting Agenda**

June 10, 2021

11:00 AM

Virtual Meeting

Call to Order

Introduction of New Members

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Planning: Lance Hardcastle
- Emergency Response and Communications: Johnny Morales
  - A. Incidents
  - B. E-Notify & CAER Training Session: Johnny Morales
  - C. E-Notify Updates: Dan Heiken
- Public Education & Information: Denise Lee
- Training and Exercise: Jeff Suggs
- Membership: Courtney Hamilton
- Golf Tournament: Richard Bass
- Safety Fair: Johnny Morales

Old Business

- 2021 Contribution Worksheet
- Request for 2021 Presenters
- Membership Contact Update Form
- 4<sup>th</sup> of July Parade
- Meet In-Person

New Business

- Plant Manager Liaison

Presentation

- Breanna Fair, OMI

Good of the Order

- Brag Report

Adjournment



## Meeting Minutes

May 13, 2021

### Call To Order

Justin Cox called to order the regular meeting of the LEPC on **May 13<sup>th</sup>, 2021 at 11:05 a.m.** on a virtual Teams meeting.

### Introduction of New Members

Thomas Ontiveros, Kuraray Poval, introduced himself as a guest. Zack Higginbotham, Linde, introduced himself as a guest.

### Approval of Minutes from Last Meeting

The April meeting minutes were displayed. No objections were made to the meeting minutes. Denise Lee, community member, made a motion to accept the April meeting minutes. Courtney Hamilton, INEOS Oligomers, seconded the motion. Vote was taken. Motion carried.

### Approval of Treasurer's Report from the Last Month

The total available funds as of March 31, 2021 were \$104,202.34. The total receipts received in April equaled \$25,030.16. Disbursements totaled \$38,420.04. This left a remaining balance of **\$90,812.46** on April 30, 2021. A motion by Kristin Gauthier, City of La Porte, was made to accept the **April** budget report. Liza Boozer, Chemours, seconded the motion. Vote was taken. Motion carried.

### Committee Reports

- a. **Planning – Lance Hardcastle:** David Bierling, Texas A&M Transportation Institute (TTI), and his team have completed data collection in April. TTI has initiated the analysis of the data, and are working on the documentation. During the study, they realized that carriers that had hazardous materials were not stopping at the railroad tracks coming to a California type stop. David suggested we might notify our facilities that are interested in their carrier's behaviors. Lance and Mike Niles are working to get a list of all the carriers within the immediate area. This would also be helpful for chemical facilities that have transportation to work with them directly about their drivers' behaviors to improve their safety management training programs.
- b. **Emergency Response and Communications: Johnny Morales**
  1. **Incidents –**
    - a) On April 30<sup>th</sup>, a Level 2 notification was issued by OxyVinyls La Porte VCM for a chemical release within the plant. There was no offsite impact. It was downgraded to a Level 1, and an All Clear was issued after a short amount of time.
    - b) On May 6<sup>th</sup>, a Level 2 was issued at OxyVinyls for a hydrogen leak on the feed piping to the HCO column, resulting in approximately 10 pounds released to the atmosphere from an elevated level at 85 feet up on the column. Operations were able to reduce the pressure. The Emergency Response Team isolated the piping that was leaking and were able to stop the release. A pressure fence line monitor was established and there was no offsite impact.
  2. **E-Notify & CAER Online Training Session - Jonny Morales:** The City will host another in-person training session at the La Porte EOC. Johnny is working with Dan Heiken to get a date scheduled in July. If any organizations are not yet able to attend in-person due to COVID restrictions, please contact Dan Heiken to set up with a virtual training session.
  3. **E-Notify Update – Dan Heiken:** Dan gave a brief presentation on how you can go into the E-Notify and update your facility's contact information. It is very important when submitting a notification, whether a Level 1, 2, or 3, to ensure all information in the report is accurate and up to date.

4. **Committee Meeting** - By the end of the month, Johnny will send out an email to all those who signed up for the committee to schedule a virtual meeting.
- c. **Public Education & Information – Denise Lee:** Kristin reached out to the school district and the LEPC is not able to hold the Baker 6<sup>th</sup> Grade Campus Shelter in Place program this year. We will try again next year. The City and Rotary Club will host a big parade for the 4<sup>th</sup> of July. Kristin will gather more information from the Rotary Club and discuss the details at the next LEPC meeting. Also, Johnny is working to look at updating the Shelter in Place Video for the community. He is also working on an Emergency Preparedness Guide that will be sponsored by the LEPC, which will go out to residents in La Porte, Morgan's Point and Shoreacres by the end of May.
- d. **Training and Exercise: Jeff Suggs** - Jeff is waiting on a revised quote from TRG. He is looking for about 40-50 people to participate in the drill in a large room that allows for social distancing. The drill will take place sometime this fall, during the first or second week of November.
- e. **Membership Committee: Courtney Hamilton** – Courtney will reach out to facilities to ensure they pay their E-Notify dues, as well to ensure they update their membership contact form.
- f. **Golf Tournament – Richard Bass** – The Golf Tournament will take place on October 13<sup>th</sup> at 12pm at the Bay Forest Golf Course, depending on COVID-19 conditions. Next month, we will start to distribute forms and flyers for the tournament.
- g. **Safety Fair – Johnny Morales** – La Porte ISD has approved to hold the Safety Fair this year in September. Johnny asked members to start having discussions with your company or organization to come up with any ideas for this event. More information will be provided as we move forward.

#### Old Business

- **2021 Contributions Worksheet:** Contribution worksheets have been sent out. A list of companies that have already submitted their contributions was displayed. The list will be updated each month. As a reminder, contributions are due by the 3<sup>rd</sup> membership meeting of the year.
- **Request for 2021 Presenters:** We still need presenters for some 2021 membership meetings. This is an opportunity to get to know our member facilities through a brief overview of your site. Several members volunteered to sign up during the meeting. Anyone else interested in presenting this year can email at [LEPC@laportetx.gov](mailto:LEPC@laportetx.gov).
- **Membership Contact Update Form:** A list was displayed of all companies that have completed their membership contact update form. Please complete the form as quickly as possible so the City and LEPC have each site's current contact information.
- **HHW Day:** The Household Hazardous Waste (HHW) Collection will take place on Saturday, May 15<sup>th</sup>, from 9am-1pm at the La Porte Public Works Service Center. Volunteers are asked to arrive at 8am. Breakfast and lunch will be provided. The LEPC has committed to provide up to \$15,000 for this event.
- **Operational Permits: Jeff Suggs** – On behalf of EHCMA, Jeff visited with the Harris County Fire Marshal's Office. The Fire Marshal placed a reserve status on the permits. They hired a representative who retired from LyondellBasell as a liaison. He will be helping the Fire Marshal's Office develop a program. Jeff will keep updating the LEPC with more information throughout the year.
- **LEPC Scholarship Program Recipients: Kristin Gauthier** - The LEPC awarded (2) \$1,000 scholarships to two La Porte High School graduating seniors. Courtney Hamilton, INEOS Oligomers, will be at the ceremony to award the two scholarships to Garret Martin & Matthew McFarland.

#### New Business

- **Meet In-Person: Justin Cox/Kristin Gauthier** - The LEPC Executive Committee has decided to start meeting in-person again in July. Kristin reached out to the school district to ask whether or not we can utilize their building, but is still waiting to hear back from them. Right now, we are planning to host an in-person meeting of the LEPC at the La Porte ISD Support Services building on Sens Road. For the first couple of months, we will provide a virtual option for those who cannot attend in-person due to COVID restrictions.

- **Southeast Harris County Subregional Safety Study: Kristin Gauthier** - H-GAC is conducting a study that focuses on road and traffic conditions in the region. The study includes areas of concern with truck traffic, intersections, and roadways that need to be improved. After the meeting, Kristin will send out a link to the website that has more information about the study.

**Presentation**

- Robert Campise with Lubrizol Bayport gave an overview presentation about the Lubrizol Bayport Plant.

**Good of the Order**

- **Brag Report:** No report.

**Adjournment**

- a. A motion was made by Kristin Gauthier, City of La Porte, to adjourn the meeting. Motion seconded by Lisa Boozer, Chemours. Motion carried. Meeting adjourned at 12:00 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: June 10, 2021

**BALANCE AS OF LAST REPORT: May 13, 2021**

Checking Account Balance	\$ 90,812.46
<b>TOTAL FUNDS:</b>	<b>\$ 90,812.46</b>

**RECEIPTS SINCE LAST MEETING:**

	\$8,246.62
<b>TOTAL RECEIPTS SINCE LAST MEETING:</b>	<b>\$ 8,246.62</b>

**DISBURSEMENTS SINCE LAST MEETING:**

	\$ 3,050.00
<b>TOTAL DISBURSEMENTS SINCE LAST MEETING:</b>	<b>\$ 3,050.00</b>

Checking Account Balance as of May 31, 2021	\$ 96,009.08
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**TOTAL AVAILABLE FUNDS as of May 31, 2021** **\$ 96,009.08**

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**Accounts**

Bank of America	\$ 6,981.35
Beacon FCU	\$ 89,027.73
	\$ 96,009.08

## LEPC Members (Unpaid Fees)

Highlighted names are E-Notify Users

- Air Liquide La Porte
- Athlon
- Baker Petrolite  
Pasadena
- CBSL Transportation
- Garner Environmental  
Services
- Gas Innovation
- Greenlight Safety
- Gulbrandsen  
Technologies
- HARCROS Chemicals
- Hazmat Special Services
- Highway Transport Chemical  
LLC
- Hoerbiger Service Inc.
- Kuraray Poval(In Process)
- Kuraray La Porte(In Process)
- Lonestar Ecology
- LyondellBasell – Syngas
- Messer North America
- Nissan Chemical
- Nouryon Battleground
- Nouryon Pasadena
- Resolute Environment
- Total Petrochemicals
- TYCO ( Pentair)



## 2021 LEPC MEETING PRESENTERS

Each month, at the La Porte LEPC membership meeting, we ask for members to present an overview of their facility/organization. The presentation should be no more than 10-15 minutes long.

### SCHEDULE FOR 2021

Presenter	2021 Meetings	Member
No presentation	January 14	No presentation
Jimmy Flynn	February 11	University of Houston
Agustin Benavides	March 11	Enterprise Products
Jason Soto	April 8	Kinder Morgan
Robert Campise	May 13	Lubrizol – Bayport
Breanna Fair	June 10	OMI
Jennifer Almaguer & Dr. Miryala	July 8	CH First Emergency Room
David Bierling	August 12	Texas A&M Transportation Institute
Justin Cox	September 9	OxyChem
	October 14	
Lisa Boozer	November 11	Chemours
<b>NO MEETING</b>	December 9	<b>NO MEETING</b>

### PAST SCHEDULE FOR 2020

Presenter	2020 Meetings	Member
Steve Childers	January 9	HazMat Special Services
Francoise Robe	February 13	RWDI Emergency Forecasting
Bob Wolff	March 12	Zeon Chemicals
Meeting Canceled due to COVID	April 9	Meeting Canceled due to COVID
Meeting Canceled due to COVID	May 14	Meeting Canceled due to COVID
Kevin Sharp	June 11	Nouryon Battleground
Mike Niles	July 9	CTEH
David Bierling	August 13	Texas A&M Transportation Institute
No presentation	September 10	No presentation
Agustin Benavides	October 8	Enterprise Products Morgan's Point
No presentation	November 12	No presentation
No Meeting	December 10	No Meeting

# Annual Membership - Not Updated

(Highlighted Contacts are E-Notify Facilities)

- Air Products
- Baker Petrolite
- Braskem America
- CBSL Transportation Services
- Corteva
- Dana Transport
- Enterprise Products
- Garner Environmental Services
- Goodyear Bayport
- Gulbrandsen Technologies
- Harcros Chemicals
- Harris County Precinct 2
- HazMat Special Services
- Ineos Olefins & Polymers
- Intercontinental Terminals
- Johns Mannville Trymer LaPorte Plant
- Kaneka North America
- Kuraray POVAL
- Linde Gas North America LaPorte
- Lonestar Ecology
- LyondellBasell Equistar Pipeline
- Metton America Inc
- Praxair LaPorte
- Rail Logix
- Shell Pipeline Company
- South Coast Terminals
- Total Petrochemicals
- Union Pacific Railroad Strang Yard