



281-470-0010 Phone

LEPC@laportetx.gov

www.laportelepc.org

Meeting Agenda

February 11, 2021

11:00 AM

Virtual Meeting

Call to Order

Introduction of New Members

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Planning: Lance Hardcastle
- Emergency Response and Communications: Johnny Morales
 - A. Incidents
 - B. E-Notify Updates: Dan Heiken
- Public Education & Information: Denise Lee
- Training and Exercise: Jeff Suggs
- Membership: Courtney Hamilton
- Golf Tournament: Richard Bass

Old Business

- 2021 Contribution Worksheet
- Request for 2021 Presenters
- Tier II Reports
- Membership Contact Update Form

New Business

Presentation

- Jimmy Flynn, Associate Professor, University of Houston:
Scientific weather observation study at the La Porte Municipal Airport

Good of the Order

- Brag Report

Adjournment



Meeting Minutes

January 14, 2021

Call To Order

Richard Bass, Vice Chairperson, called to order the regular meeting of the LEPC on **January 14, 2021 at 11:02 a.m.** on a virtual Teams meeting.

Introductions of New Members

Kristin Gauthier introduced Irais Sanchez as the new LEPC Coordinator. Members are reminded that, if their name and company name are not listed on the participant list, please post that information in the chat box or email Irais at LEPC@laportetx.gov.

Approval of Minutes from Last Meeting

The November meeting minutes were displayed. No objections were made to the meeting minutes. Lisa Boozer, Chemours, made a motion to accept the November meeting minutes. Lance Hardcastle, LyondellBasell La Porte, seconded the motion. Vote was taken. Motion carried.

Approval of Treasurer's Report from the Last Month

The total available funds as of **November 30, 2020** were \$62,351.04. The total receipts received in November equaled \$0.00. Disbursements also totaled \$0.00. A motion by Lisa Boozer, Chemours, was made to accept the **November** budget report with a change in the date for the total available funds from December 31, 2020 to November 30, 2020. Lance Hardcastle, LyondellBasell La Porte, seconded the motion. Vote was taken. Motion carried.

The total available funds as of **December 31, 2020** were \$69,990.85. The total receipts received in December equaled \$8,587.46, including 2020 & 2021 Contributions and a refund from the City of La Porte. Disbursements totaled \$947.65, which included the drive-thru meal for the LEPC membership in December, the annual Apple developer account fee for the Ready LP app, and masks for LEPC members. A motion by Denise Lee, was made to accept the **December** budget report. Lance Hardcastle, LyondellBasell La Porte, seconded the motion. Vote was taken. Motion carried

Reports

- a. **Planning – Lance Hardcastle:** Lance received an update from David Bierling on the transportation study. They were able to take care of two locations in December. They are planning to increase the intensity of their auditing through the month of January. The project is still on track to be completed by May or June.
- b. **Emergency Response and Communications – Johnny Morales:**
 1. **Incidents –**
 - a) Level 3 - 12/5/2020 – the City of La Porte issued a Level 3 notification for a fire that occurred at a location on 16th Street involving an unknown material. The City issued a Shelter in Place for all areas east of Bay Area Blvd/Sens Rd. Lessons learned include more training for Dispatchers and personnel on activating emergency notification systems. Also, Kristin worked with Dan to ensure that all LEPC member facilities will receive Level 3 notifications from the City in the future. If facilities would like to be added to the City's phone notification list, please email Irais at LEPC@laportetx.gov. Please note that any initial phone alerts from the City will be a pre-recorded message with limited information. The City will send a follow-up message with more details as soon as possible.
 - b) Level 2 - 12/8/20 – Nouryon Battleground – Roy Hernandez stated that a fire occurred at their facility that caused a lot of smoke, but only lasted about five minutes before it was extinguished.
 - c) Level 1 - 12/11/20 – A fire occurred at Odfjell on Port Rd. The City was unable to get information about what materials were involved. Due to lack of information and considering the wind direction

and possible impact to the community, the City issued a city-wide Shelter in Place. The community was sheltered in place for quite some time. It took a while for the facility to issue an E-Notify message and, when they did, it was submitted as a Level 1 with very few details. David Wade from HCOHSEM responded to the site and served as a liaison between Odfjell and the Cities. Kristin was able to get more information once David was on site. It is imperative that facilities provide the Cities with timely information during an incident so they can make a decision on protective actions for the community. It was over an hour before the City received verified confirmation of what was involved in the fire. Soon after that, David Wade provided Kristin with the SDS. At that time, the City issued an All Clear for the Shelter in Place. An after action meeting was held with representatives from Odfjell, HCOHSEM, and the Cities of Pasadena and Shoreacres. Kristin urged members to ensure there are several individuals in their organization who are trained on how to submit an E-Notify and/or know who to call at the City to provide information. Reminder that you can submit an E-Notify message from your phone. Kristin also said the City will begin focusing more on training for Dispatchers and public information staff. Facilities should review emergency communications procedures to ensure a better understanding of Level 1, 2, and 3 incident notification definitions. Blake reminded members to also ensure emergency contact information listed in E-Notify reports are up to date.

- i. Richard Bass discussed whether or not it's time to start conducting the Reverse Drills again. The Executive Committee will discuss this at their next meeting and provide more details at the February membership meeting.
- d) Level 3 – 12/15/20 – Total Petrochemicals – CJ stated a medium size blower fire occurred at the facility, and they requested some external resources. Total appreciated the support they received during the incident. He also discussed the need for additional training for back-up personnel. David Wade was at the site and stated he appreciated being allowed straight into the EOC to help support the incident.
- e) Level 2 - 12/19/20 – Enterprise Products – Agustin Benavides stated that an employee discovered a small gas leak and requested ERT support. The leak was quickly isolated. The City had good communication with the facility during the incident.

Overall, the consensus is more training is needed when it comes to E-notify, emergency communications, and other notification systems.

2. E-Notify Update – Dan Heiken: Dan will be conducting training on Emerge for La Porte Dispatch. Johnny will work to schedule another date for E-Notify training for industry.

- c. **Public Education & Information – Denise Lee:** Wally Wise will not be able to make an in-person visit at the schools this year, but they will be showing the new animated shelter in place educational video to students. The LEPC will provide all students with coloring books & crayons. Kristin Gauthier discussed a utility bill mail out to provide residents information on the sirens, the City's notification systems, & how to shelter in place. Kristin and Johnny will work together to develop an Emergency Preparedness Guide.
- d. **Training and Exercise – Jeff Suggs:** Looking to conduct a Shelter in Place Drill for the City and La Porte ISD. Kristin will work with the school district on potential dates. The LEPC also hopes to conduct a functional or full-scale exercise in the fall.
- e. **Membership Committee – Vacant:** Clayton Hackett has retired, so the committee needs a new Chairperson. Richard and Kristin expressed their appreciation for Clayton's service to the LEPC throughout the years. We will be looking for a new Chairperson, so please reach out to Kristin if you are interested in the position.
- f. **Golf Tournament – Richard Bass:** The tournament was rescheduled then canceled last year due to COVID-19. The tournament has tentatively been scheduled for October 2021. More information will be provided at future meetings.

Old Business

- **2021 Contributions Worksheet:** Contribution worksheets have been sent out. A list of companies that have already submitted their contributions was displayed. The list will be updated each month. As a reminder, contributions are due by the 3rd membership meeting of the year.
- **Request for 2021 Presenters:** We still need presenters for our 2021 membership meetings. This is an opportunity to get to know our member facilities through a brief overview of your site. Several members volunteered to sign up during the meeting. Anyone else interested in presenting this year can email

Kristin. Kristin is reaching out to a professor at the University of Houston to see if they can provide a presentation on a scientific weather observation study they will be conducting in La Porte this year.

New Business

- **Tier II Reports**

- a) Kristin Gauthier reminded members that Tier II Reports are due to the State, LEPC, and local fire department by March 1st. The LEPC requests all reports be submitted as a Zip file in the XML format. Kristin will send out more information in a meeting follow-up email. Tier II training is available online this year.

- **Membership Contact Update Form**

- a) A list was displayed of all companies that have completed their membership contact update form. Please complete the form as quickly as possible so the City and LEPC have each site's current contact information.

Good of the Order

- Milissa and John Guyon spoke about their son, PFC Matthew Guyon (19), who was killed in a car accident last summer. Matthew was an active volunteer in La Porte up until graduating high school, when he left to serve in the Army. In an effort to honor him and all military families that have lost a loved one, Milissa and John are seeking to build a Gold Star Families Memorial Monument in La Porte. Milissa discussed fundraising for the monument, including a golf tournament that will take place at Bay Forest Golf Course on Monday, May 17th. Kristin will provide informational flyers regarding the memorial and golf tournament in a meeting follow-up email. Kristin stated that John, Milissa, and Matthew have been long-time supporters of the LEPC and La Porte community, and expressed the LEPC's appreciation for their service. Please reach out to Kristin if you have any questions.

Adjournment

- a. A motion was made by Jason Soto, Kinder Morgan, to adjourn the meeting. Motion seconded by Kristin Gauthier. Motion carried. Meeting adjourned at 11:55 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: February 11, 2021

BALANCE AS OF LAST REPORT: January 14, 2021

Checking Account Balance	\$ 69,990.85
TOTAL FUNDS:	\$ 69,990.85

RECEIPTS SINCE LAST MEETING:

\$112,964.50
TOTAL RECEIPTS SINCE LAST MEETING: \$ 112,964.50

DISBURSEMENTS SINCE LAST MEETING:

\$ 80,193.42
TOTAL DISBURSEMENTS SINCE LAST MEETING: \$ 80,193.42

Checking Account Balance as of January 31, 2021	\$ 102,761.93
---	---------------

TOTAL AVAILABLE FUNDS as of January 31, 2021	\$ 102,761.93
---	----------------------

Irais Sanchez

Accounts

Bank of America	\$ 7,731.35
Beacon FCU	\$ 95,030.58

2021 LEPC Members Contributions – Paid

- City of Shoreacres
- City of Morgan's Point
- ER Carpenter
- Foremark Performance
- Goodyear
- INEOS Oligomers
- OxyVinyls Battleground
- OxyVinyls La Porte VCM
- Southern Ionics
- Air Products
- Braskem
- Enterprise Products
- HCA Houston Southeast
- LyondellBasell Bayport Choate
- LyondellBasell Bayport Polymers
- Zeon Chemicals



2021 LEPC MEETING PRESENTERS

Each month, at the La Porte LEPC membership meeting, we ask for members to present an overview of their facility/organization. The presentation should be no more than 10-15 minutes long.

SCHEDULE FOR 2021

Presenter	2021 Meetings	Member
No presentation	January 14	No presentation
Jimmy Flynn	February 11	University of Houston
Agustin Benavides	March 11	Enterprise Products
Jason Soto	April 8	Kinder Morgan
Robert Campise	May 13	Lubrizol – Bayport
Breanna Fair	June 10	OMI
	July 8	
	August 12	
	September 9	
	October 14	
Lisa Boozer	November 11	Chemours
NO MEETING	December 9	NO MEETING

PAST SCHEDULE FOR 2020

Presenter	2020 Meetings	Member
Steve Childers	January 9	HazMat Special Services
Francoise Robe	February 13	RWDI Emergency Forecasting
Bob Wolff	March 12	Zeon Chemicals
Meeting Canceled due to COVID	April 9	Meeting Canceled due to COVID
Meeting Canceled due to COVID	May 14	Meeting Canceled due to COVID
Kevin Sharp	June 11	Nouryon Battleground
Mike Niles	July 9	CTEH
David Bierling	August 13	Texas A&M Transportation Institute
No presentation	September 10	No presentation
Agustin Benavides	October 8	Enterprise Products Morgan's Point
No presentation	November 12	No presentation
No Meeting	December 10	No Meeting

Tier II Reports 2021

- Air Products La Porte
- Americold
- Carboline Company
- CBSL
- ER Carpenter
- Highway Transport Chemical LLC
- INEOS Oligomers
- Linde
- SI Warehousing Inc
- Sulzer
- Superior Carriers Inc
- Valley Solvents & Chemicals

Updated LEPC Membership Contact List

Air Gas, an Air Liquide Company C196

Air Liquide La Porte SMR

Albemarle Corporation

ALTIVIA Specialty Chemicals, LLC.

AMPAC Fine Chemicals

Athlon

Chemours

City of La Porte

City of Morgan's Point

City of Seabrook

Clean Harbors La Porte

CTEH

Dow Bayport (Rohm and Haas)

Dow Chemical La Porte

E.R. Carpenter, L.P.

Foremark Performance

Gas Innovations

Greif Inc

HCA Houston Healthcare Southeast

Houston Business Roundtable

INEOS Oligomers

Intergulf Corporation

Kuraray America La Porte

Kuraray America Septon

LaPorte Fire Department

Linde

Lubrizol - Bayport

LyondellBasell Bayport Choate

LyondellBasell Bayport Polymers

LyondellBasell Bayport Underwood

Marathon Pipe Line

Nissan Chemical

Nouryon Battleground

Nouryon Bay Park

OxyVinyls - Battleground

OxyVinyls - LaPorte VCM

Solvay Chemicals, Inc.

Southern Ionics

Texas Industrial Medical

Trecora Chemical

Zeon Chemicals L.P.